



भारत सरकार
वाणिज्य एवं उद्योग मंत्रालय
वाणिज्य विभाग
विकास आयुक्त का कार्यालय
नोएडा विशेष आर्थिक क्षेत्र

नोएडा-दादरी रोड, फेज-2, नोएडा - 201305 (उत्तर प्रदेश)

दूरभाष (जोन कार्यालय): 0120 - 2567268-70 (3 लाइनें), फैक्स: 2562314, 2567276

F. No. A-22011/1/05-Admn

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Dated:.....07.2026

OFFICE ORDER

In supersession of earlier orders, the Competent Authority has approved the reallocation of work for the following officers , with immediate effect and until further orders:

ADCs/ Executive Assistant:

S. No.	Name of officer	Work Allocation
1.	Shri Amir Eqbal, Assistant Development Commissioner	• Work of Security Officer. • All work related to NSEZ project section and Moradabad SEZ including RTI/Parliament Questions/ Report/Returns/Statistics/Court cases/Audit matters/ MEIS/SEIS/RODTEP and other Export Promotion Scheme in respect of allocated work. • Processing of Certification of Origin under Free trade Agreements. • Any other work as assigned by Senior Officers.
2.	Shri Kislay, Assistant Development Commissioner	• All Work related to NSEZ Estate Management/ NSEZ Authority including RTIs/Report/ Returns/Statistics/ Court cases/Audit matters etc. • Any other work as may be assigned by Senior Officers.
3.	Shri Sushil Kumar, Assistant Development Commissioner	• All works related to EOUs located in the State / UT of Haryana, Rajasthan, Punjab, Chandigarh & Delhi including RTI Parliament Question. • All work related to Private SEZs (except Lucknow) located under the jurisdiction of DC, NSEZ including administration of all SEZs, RTI private Matters/Parliament Questions/Report/Returns/Statistics/Court

	Cases/Audit Matters/MEIS/SEIS/RO DTEP/ any other Export Promotion Scheme in respect of work. 01.11.2025). Report/Returns/Statistics/MEIS/SEIS/Court matters etc. cases/ Audit. • Promotional work in the States & UT of Uttar Pradesh, Haryana, Rajasthan, Punjab, Chandigarh and Delhi. • Coordination work of EOUs and Smooth implementation of EOU software. • Any other work as may be assigned by Senior Officers.
4. Mohan Veer Ruhella, Assistant Development Commissioner	• All work relating to implementation of Labour Laws/Labour Court issues & labour related matters including Parliament Questions/ Court cases/ Returns/ Reports/Audit matters/ RTI matters etc. • All work related to Private SEZs located at Lucknow under the jurisdiction of DC, NSEZ • Implementation of Official Language Policy • Library of Zonal NSEZ including NSEZ, Moradabad and Sitapura. • Any other work assigned by senior officers.
5. Shri Arun Kumar Agarwal, Assistant Development Commissioner	• All work related to EOUs located in Uttar Pradesh, Uttarakhand, Jammu Kashmir, Ladakh and Himanchal Pradesh. • Promotional work in the States & UT of J&K, Ladakh, Himachal Pradesh, Uttarakhand. • Softex/SERF/Services of all Pvt SEZs under the jurisdiction of DC, NSEZ. • REX Registration/Generalized System of Preferences (GSP). • Work Related to GSP. • Any other work as assigned by Senior Officers.
6. Shri Pramod Kumar, Executive Assistant	• Executive Assistant/ PS to DC, NSEZ. • All work related to Administration of NSEZ including purchase. • Work related to Parliament Question-coordination with all sections for sending reply/ reports for NSEZ as a whole through DDC Admin. • Technical officer and co-ordination with all sections for sending reports of the NSEZ to DoC and other organisations as a whole.

	• Legal Officer to consolidate and update facts of legal cases of all SEZs located under jurisdiction of NSEZ and update LIMBS Portal. • Transport officer to maintain a centralized vehicle movement data with logbooks. • Any other work as assigned by Senior Officers.
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2. Further following Link officer system at the level of Assistant Development Commissioner (ADCs)/ Executive Assistant is ordered with immediate effect and until further orders.

S. No.	Name of the officer (S/Shri)	Link Officer (S/Shri)
1.	Arun Kumar Agarwal	Sushil Kumar
2.	Sushil Kumar	Kislay
3.	Amir Eqbal	Sushil Kumar
4.	Pramod Kumar	Arun Kumar Agarwal
5.	Mohan Veer Ruhella	Amir Eqbal
6.	Kislay	Pramod Kumar

3. This issues with the approval of Development Commissioner, NSEZ, Noida.

Digitally signed by
Kislay
Date: 22-07-2026
14:37:22

(Kislay)
Asstt. Development Commissioner

Copy to:-

1. OSD to DC, NSEZ.
2. PA to JDC, NSEZ.
3. All DDCC/DC Customs, NSEZ.
4. Sr Account Officer, NSEZ
5. All ADCs/ Executive Assistant, NSEZ.
6. All concerned.
7. Notice Board/ NSEZ Website.
8. Office Order file.